

**1. VENUE AND SITE LEASING**

a. Sites are let strictly to the exhibitor or to his representative as previously approved by the organisers.

b. No sub-letting or use of any space by a non exhibitor or unofficial co-exhibitor is permitted.

c. The organisers will ensure that no unauthorised use is being made of the space allocated. This applies to the build-up period as well as to the term of the Exhibition. Should the organisers not be satisfied with the use being made of the site, they reserve the right to clear all or part of the site at the exhibitor's expense. In such a case the exhibitor will be liable to pay the whole amount of the rent as a penalty covering all damages incurred to the organisers, including loss of profit.

d. The organisers reserve the right to refuse exhibits which are likely to be dangerous to the public and to other exhibitors or may cause damage, disruption or are in any other way unsuitable to be exhibited and on display.

e. The exhibitor shall not exhibit at the Exhibition any counterfeit goods or any goods which infringe any third party's intellectual property ("infringing goods"), or any goods which are prohibited or restricted by local laws or regulations ("prohibited goods"). Any such goods exhibited at the Exhibition will not be allowed and the organisers have the right without recourse to physically remove such items and close down the stand of the said exhibitor, if considered necessary. The exhibitor will not have any financial claim against the organisers.

f. While every effort is made to ensure that plans and drawings in the organisers catalogues and literature are accurate, the organisers give no warranty to this effect and shall have no liability in respect of any inaccuracy in such plans and drawings. The organisers reserve the right to alter plans at any time without notice.

g. The organisers reserve the right to change the venue of the Exhibition, in case local, municipal or governmental laws and regulations restrict access to or the use of the Metropolitan Expo, or for any other reasons beyond the control of the organisers.

h. The organisers reserve the right to postpone the Exhibition, for any cause which is not within the control of the organisers and which does not allow the Exhibition to take place at the originally announced dates.

i. If any exhibitor is in breach of any of these rules and regulations and/or the Exhibiting Guidelines, or fails to settle any sum due and payable, the organisers retain the right to cancel and withdraw from the contract, exclude him from participating in the Exhibition, remove him, his agents, servants and property from the Exhibition and reallocate the space. Such action will not limit or otherwise affect any claim for payment which the organisers may have against him and the exhibitor will be liable for the whole amount of the rent as penalty covering all the organisers' damages, including loss of profit.

**2. EXHIBITS**

a. Exhibitors must make sure that no exhibit once placed on a stand is removed from its agreed position for the duration of the Exhibition.

b. All exhibits must be confined to the area rented by the exhibitor other than during transit to and from the exhibitor's stand. Any of the exhibitor's goods found outside this area at any period before or during the period of the Exhibition may be removed at the expense and risk of the exhibitor.

c. All exhibits must comply with fire regulations.

**3. INDEMNITY AND INSURANCE**

a. Any loss and/or damage are entirely at the exhibitor's own risk. The exhibitor is required to obtain proper and adequate insurance.

**b. Indemnity**

Each exhibitor agrees to indemnify and keep harmless the organisers and their agents against any liability to the owners of the Exhibition premises, their employees or sub-contractors, any public authority and each and every other exhibitor in respect of any action, cost, claims and demands of whatsoever nature consequential to any act or omission of the exhibitor, his servants or agents.

**c. Indemnity Insurance**

The exhibitor, his agent or any other person acting on his behalf are entirely responsible and liable for their own personal safety and for any bodily injury, property damage or loss that may occur within their stand premises by any cause whatsoever. Exhibitors are therefore, obliged to have full insurance cover against the forenamed reasons by a reputable insurance company of their choice and at their own expense.

d. More specifically, without limiting the exhibitor's liability to indemnify the organisers under the preceding clause, or releasing the exhibitor therefrom, the exhibitor shall at his sole expense effect and maintain such insurance with such insurers and upon such terms so as to indemnify himself and the organisers directly against any loss, liability, expense or claim as is referred to in Clause 3a, Clause 3c and Clause 4 hereof. Exhibitors are required to submit full details of their insurance policies relating to exhibitions to the organisers prior to the build-up period of the Exhibition. Failure to provide these details may result in the exhibitor being excluded from the Exhibition without refund of their rental fees. It is expressly stated that under no circumstances will the organisers accept responsibility for any accident or injury whatsoever which may occur either to exhibitors or to any other person or persons engaged by them or in any way connected with them. Posidonia Exhibitions SA reserves the right at its sole discretion to cancel the Application for Space of any exhibitor who fails to meet the insurance requirements of the organisers.

**4. FORCE MAJEURE**

Should the Exhibition or the participation of one or more exhibitors from any country or territory be cancelled, postponed, curtailed or adversely affected by any cause which is not within the reasonable control of the organisers, including but not limited to, any intervention or decision made by any Public or Judicial Authority or Organisation of Public Utility, war, fire or other accident, pandemic, national emergency, labour dispute, strike, lock-out, civil disturbance, Act of God or non-availability of the premises for any reason, the organisers shall be under no liability to the exhibitor or any other person in respect of any actions, proceedings, claims, demands, losses (including consequential losses), costs or expenses whatsoever which may be brought against or suffered or incurred by the exhibitor as the result thereof. The organisers will be entitled to charge a cancellation fee of 5% if the force majeure event resulting in the cancellation of the exhibition occurs before February 28, 2022, and a cancellation fee of 15% if the force majeure event resulting in the cancellation of the exhibition occurs after 1st March 2022.

**5. DAMAGE**

a. Each exhibitor shall be fully liable for any loss or damage caused by an act or omission of the exhibitor, his servants, agents, or contractors to any property of the Exhibition premises, the owners and their agents, any other exhibitor or other person, and shall be liable forthwith to make good or provide compensation in respect of such loss or damage to the satisfaction of the same or any of them as the case may be.

b. No exhibitor may alter or in any way affect the structure or fixtures of the Exhibition premises.

c. The exhibitor will pay the cost of making good any damage caused to the premises or fixtures by himself and/or his contractors, servants or employees.

**6. CONDUCT ON SITE**

a. The exhibitor shall be responsible for the good conduct of all persons working on his stand during the build-up, exhibition and dismantling periods.

b. Gambling or any activity for which a special license is required is not permitted.

c. Exhibitors must not permit anything which causes a nuisance, a disturbance or, in the opinion of the organisers, does not conform with the general standards of the Exhibition.

d. Social on-stand events (receptions, parties etc) are allowed only after 18.30 on Exhibition opening days and are subject to the approval of the organisers.

e. Should the exhibitor receive approval by the organisers to host an on-stand event, the music and/or other sound (i.e. presentations) must not exceed 70 decibels. The organisers reserve the right to stop an event if allowed noise levels are exceeded. Exhibitors are not allowed to organise events which might affect the participation of neighbouring/adjoining exhibitors in any negative way. If an exhibitor wishes to organise an event past Exhibition opening hours, this must be applied for in writing. The resulting costs for supervision, security staff, parking services, medical support, etc will be charged to the exhibitor and are payable in advance. Events past Exhibition hours must end at 21.00.

f. If the Exhibitor plans to have music or songs for an on-stand event, he undertakes exclusive responsibility for obtaining the required written permit, in advance, from the competent authority in charge of music copyright fees. The aforementioned permit should be available onsite at all times, as it may be requested by such authority's representatives/inspectors. Any music reproduction not registered that leads to claims for damages and penalties in accordance with the applicable copyright infringement legislation will be the sole responsibility of the exhibitor.

g. Personnel and Attire: The organisers reserve the right to determine whether the character and/or attire of both personnel is acceptable and in keeping with the best interests of other exhibitors and the Exhibition.

h. Retail sales are strictly prohibited at the Exhibition.

i. The exhibitor may distribute advertising literature only from his own stand and may advertise within the Exhibition outside his own stand only with the approval of the organisers.

j. All Exhibition stands must be supervised by an authorised representative of the exhibitor during the build-up, Exhibition and dismantling periods.

k. No explosives, petrol, gas or other inflammable materials are allowed.

**7. ORGANISERS' INTELLECTUAL PROPERTY RIGHTS**

The exhibitor acknowledges that the right to use the Intellectual Property Rights of the organisers including design elements and logos derives solely from this agreement of participation to the said Exhibition and is limited to the use of these rights solely for the promotion of his business within the framework of his participation in the Exhibition, in accordance with the terms of this clause. Any illegal or unconventional use of the above Rights by the exhibitor will be in violation of both the present agreement and of the organisers' rights. The exhibitor acknowledges and agrees that any use of the Intellectual Property Rights of the organisers by the exhibitor as well as any goodwill or other benefit that is obtained by the same through the above use, will be exclusively in favour of the organisers and that the present agreement does not give the exhibitor any right of any form on the Intellectual Property Rights thereof.

**8. TRANSFER OF THE CONTRACTUAL RELATIONSHIP**

The rights licensed by this agreement to the exhibitor are strictly personal. Exhibitors are not entitled to sell, assign, transfer, pledge or grant in any way, directly or indirectly, any right in general arising from this

agreement without the prior written consent of the organisers.

**9. GENERAL**

a. The organisers will have security personnel on the Exhibition premises from the beginning of the build-up period to the end of the dismantling period, but are not responsible for exhibits, equipment and property of any third person. The exhibitor must himself take all necessary security measures at his own cost and meet all necessary insurance costs (see Clause 3).

b. Drawings of all stands must be submitted to the organisers for written approval. Drawings must be prepared to scale, showing the ground plan and elevation of the stand and its fittings, including materials and colours to be used and providing a description of any exhibits, projectors and displays.

c. The organisers reserve the right to change the size, shape and position of the allocated space, where there is good reason for doing so. If such change becomes necessary, the organisers will inform the exhibitor immediately and allocate the exhibitor to an equivalent space where possible. If that involves a change in payment for participation, the corresponding differential amount shall be reimbursed or charged accordingly. Neither side shall be entitled to raise claims for damages.

d. The organisers reserve the right to order the alteration or removal of any stand which differs from the approved specifications and any stand that does not conform to the Exhibition regulations, with the cost to be paid by the exhibitor.

e. The co-ordinator of a national pavilion must provide all necessary information to the organisers of the individual companies exhibiting within such pavilion, including a detailed stand sketch, which must show where each company is allocated within the pavilion. f. Stands from 30 sq.m. and over, must comply to the below:

i. Exhibitors are responsible for the construction of their own boundary partition/walls and for their stand and exhibits to be in compliance with all fire regulations.

ii. The stand perimeter walls must be 3m and where floor is used, the final perimeter wall height can reach 3.10m. At least 60% of each stand side facing onto an aisle must remain open or fitted with transparent material.

iii. Each stand must be structurally self-supporting with no fixings to any part of the existing building or adjoining stand.

iv. The stand number must be displayed prominently on each stand.

v. The back of all open stand enclosing walls must be finished flush and properly decorated where not otherwise used for promotional graphics, including exposed construction or wiring on any stands roofs which are visible from above in any part of the building.

g. No exhibitor may alter or in any way affect the structure or fixtures of the Exhibition premises.

h. It is compulsory for exhibitors occupying space of 12-29 sq.m. to order, at the exhibitor's expense, one of the shell scheme packages provided by Official House Contractor (Basic, Business or Executive). No variation of the standard fascia and lettering will be permitted. Exhibits and displays should not exceed the height of the stand walls and all ceiling beams must remain in position. Any changes to the standard shell arrangement by the exhibitor or his contractor must be approved by the organisers and will be charged to and settled by the exhibitor.

i. Exhibitors who have booked space between 12-29 sq.m., have a choice of three shell scheme packages: Basic, Business and Executive. If they fail to submit their choice and their shell scheme package booking form to the House Contractor by 31/03/2022, they will be provided with the Basic shell scheme package at the exhibitor's expense.

j. Hanging banners are subject to approval and will be charged an advertising fee per banner. Production and rigging charges are also applicable.

k. Electricity will be supplied only by Official House Contractors. Connections into permanent distribution boxes may be made only by them. Electric current will be supplied thus: three phase 5 wire AC 380V/50Hz.

l. The erection and removal of stands and material must take place within the time limits specified by the organisers at the cost, care and risk of the exhibitor.

m. Any property or stand material remaining on the Exhibition premises after the dismantling period will be disposed of by the organisers at the exhibitor's expense.

n. The arrangement and payment for conveying goods to and from the Exhibition, receiving, erecting and removing is the exhibitor's responsibility.

o. In case of exhibitor downsizing, the organisers reserve the right to relocate the exhibitor.

p. Due to safety and liability reasons, the official forwarder of Posidonia 2022 has the exclusive responsibility for the movement of all heavy, oversized and bulky goods in and out of the Exhibition building (except for exhibit material that can be carried by hand). They are responsible for the delivery of the shipment from outside of the Exhibition building to the stand, removing empty cases for storage and returning them at the end of the Exhibition and the movement of the shipment from the stand to the exterior of the Exhibition building. The use of fork-lift trucks and cranes and their operation is only permitted to the official forwarder of Posidonia 2022 (please contact them for price lists concerning the necessary equipment). Exhibitors are obliged to ensure that the circulars provided by the official forwarder are brought to the attention of their contractor.

q. In case of late arrival of any exhibits and/or bulky items, the organisers reserve the right to refuse their entry into the Exhibition area.

r. Dismantling a stand before the period set for dismantling is a breach of contract. The organisers are entitled to impose a penalty charge of €1,000 + VAT (where applicable).

s. Please note that roofing may impair the effect of the sprinkler system in the event of fire. Exhibitors are required to install a sprinkler system on stands with roof.

**10. PRIVACY**

The organisers collect exhibitor's name, position, address, telephone/fax number, email address, so that our support team can communicate with exhibitors and provide them with any assistance regarding their participation at the 2022 Exhibition. Under the General Data Protection Regulation - GDPR (EU 2016/679), personal data can only be gathered under strict conditions and for legitimate purposes only. Where Posidonia Exhibitions SA receives any personal data (as defined by the General Data Protection Regulation - GDPR - EU 2016/679), it ensures that it fully complies with the provisions of the Regulation. All data provided in the registration form will be retained by Posidonia Exhibitions SA for up to 24 months after the event.

By signing the Application for Space, whereby exhibitors provide personal data, they expressly and unambiguously declare that they consent to the collection and processing of their personal data by Posidonia Exhibitions SA. This data will be used for statistical purposes and for communicating promotional material. Exhibitors acknowledge and agree that Posidonia Exhibitions SA may process their personal data and agree to receive information regarding Posidonia events and related services unless they explicitly request otherwise.

Copyright - Disclaimer: A photographer and/or a film crew will be present in the Exhibition centre to film the event for illustration and information purposes related to the activities, projects or events of Posidonia Exhibitions SA. The event may also be web-streamed and recorded. Recordings will be visible to the public. Exhibitors at Posidonia events who do not agree to photographing, filming and use of their image and voice, have to inform Posidonia Exhibitions SA before they complete their registration, at the following email address: [posidonia@posidonia-events.com](mailto:posidonia@posidonia-events.com).

By accepting to participate at the event, exhibitors confirm that they agree with copyright information and they consent that the organisers may use their data, image and voice collected within the context of the event, as described.

**11. OBSERVANCE OF RULES**

Every exhibitor and every person employed directly or indirectly by that exhibitor shall be bound by and must observe the published Rules and Regulations and Exhibiting Guidelines in all aspects. The exhibitor must bring them to the attention of all his agents and contractors. Should he not do so, any claim arising from such a failure shall be met by him.

**12. PAYMENT**

Payment shall be made in two installments: The first 35% of the total rent of the net space booked is to be paid upon submitting the signed Application for Space to confirm stand order, and the balance of 65% not later than February 28, 2022. If the Application for Space is received after 28 February 2022, payment shall be made in one installment. The relevant invoices will be issued after payment of the total amount has been effected. All amounts are subject to VAT as applicable. Exhibitors whose stand rental remains unpaid at the start of the Exhibition build up will be denied access to the Exhibition premises and will forfeit any amounts already paid. Bank Transfer payments: All bank charges must be borne by the payer.

**13. CANCELLATION OF PARTICIPATION**

Cancellation of an Exhibition stand must be received by the organisers in writing. If the exhibitor withdraws from his Exhibition space booking by December 31, 2021, he will be liable for a 5% cancellation fee. If the exhibitor withdraws from his Exhibition space booking by February 28, 2022, he will be liable for a 20% cancellation fee. If the exhibitor withdraws from his Exhibition space booking from March 1, 2022 onwards, he will be liable for the full amount of the outstanding rent, representing cancellation fee and remuneration for all the organisers' damages, including loss of profit. The organisers reserve the right to relet to another exhibitor the previously allocated cancelled space, although they are not under any obligation to do so, nor does doing so affect the cancellation fees due.

**14. APPLICABLE LAW AND JURISDICTION**

The contract is subject to Greek law and jurisdiction and competent Courts will be those of the city of Piraeus, Greece.

**15. DEFINITIONS**

Should any doubt or dispute arise, whether covered in these Rules and Regulations or not, the final decision shall be made by the organisers. In the above Rules and Regulations the term "organisers" refers to Posidonia Exhibitions SA, Posidonia 2022 International Shipping Exhibition is "the Exhibition" and the Metropolitan Expo is the "Exhibition premises".

**16. COMPLIANCE WITH TECHNICAL REGULATIONS**

The exhibitor agrees to comply with additional rules and regulations as stipulated in the Exhibitor's Guidelines, manuals and circulars as issued from time to time by the organisers.